



ST. MANU'S CONVENT SCHOOL

(Affiliated up to Secondary (10th))

An English Medium School

Co Educational (Affiliated to C.B.S.E. New Delhi)

Moga Road, Shahkot (Jal.) (Pincode - 144702)

Ph. 01821-260230, 263303, 98785-14100

TRANSFER CERTIFICATE

Book No.....

Sr. No.....

Admission No.....

1. Name of Pupil.....
2. Father's/Guardian's Name.....
3. Mother's Name.....
4. Nationality.....
5. Whether the candidate belongs to Schedule Caste or Schedule Tribe.....
6. Date of first admission in the school with class.....
7. Date of Birth (in Christian Era) according to admission register : Register (in figures).....
(in Words).....
8. Class in which pupil last studied (in figures).....(in Words).....
9. Subject studied (I).....(II).....(III).....
(IV).....(V).....(VI).....
10. Whether qualified for promotion to the higher class.....
if so to which class (in figures).....(in Words).....
11. Month upto which fees have been paid.....
12. Whether the pupil was in receipt of any fee concession? If so, State the nature of concession.....
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13. Date of Pupil's last attendance at the school.....
14. Date on which He/She was struck off the rolls of the school.....
15. No. of the school days upto the date.....
16. No. of the school days the pupil attended.....
17. Games played or extra/co-curricular activities in which the pupil usually took part (mention) achievement level there in).....
18. Whether NCC Cadet/Boy Scout/Girl Guide.....
19. General Conduct.....
20. Date of application for certificate.....
21. Date of issue of this certificate.....
22. Reason for leaving the school
23. Any other remarks.....

Signature of
Class Teacher

Checked by
(State full name & designation)

Principal's Sign. Seal
with full address